

## **Pumpkinfest 2023 Rules and Regulations**

The Pumpkinfest Committee will celebrate Pumpkinfest 2023 in the center of Confluence, Pennsylvania on October 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup>. The festival will feature various arts, crafts, and food vendors. All vendors who wish to participate **MUST** fill out a registration form, including a complete list of **ALL** items you wish to sell. (Excludes soft drinks.) The completed registration form and payment **MUST** be returned by September 15, 2023. All items submitted for sale must be approved by the committee. You will be notified prior to acceptance of your payment if any items are not approved. Once your registration form and payment are received and items are approved, you will receive an approbation letter to confirm your participation in the festival. At the time of approval and confirmation, all vendor fees are non-refundable.

### **EVENT POLICIES FOR COMMERCIAL VENDORS**

Each \$350.00 entitles the vendor to one 10ft.x30ft. space with electric for the 3-day festival. Additional 10ft.x10ft. space is \$110.00. You must specify the amperage service you need on your application. (110V or 220V.)

### **EVENT POLICIES FOR LOCAL NON-PROFIT ORGANIZATIONS, FOOD, OR CRAFT VENDORS**

Each \$75.00 entitles the vendor to one 10ft.x10ft space for the 3-day festival. There is an additional \$10.00 fee for electrical service. (One 20 amperage receptacle with 2 plug-ins.) If additional electricity is needed, please specify your requirement on the application and add \$10.00 for each additional circuit. You will only receive what is stated on the application.

### **ADDITIONAL EVENT POLICIES FOR ALL VENDORS**

**Food vendors are NOT permitted to sell hamburgers, hot dogs, shoestring fries, or pumpkin pies. No exceptions!**

Spaces will be assigned randomly to all registrants. Please provide an email on the application. We will try to place the previous years vendors in the same locations but we cannot guarantee this. **Booth set up will start at 6:00pm on Thursday before the festival.** All vendors are expected to be open on Friday 2:00pm to 9:00pm, Saturday 9:00am to 9:00pm, and Sunday 9:00am to 9:00pm. We ask that you do not tear down before 9:00pm on Sunday, unless you run out of merchandise, receive special permission from the committee OR if you are participating in the parade. Please let the committee know if and when any of these circumstances pertain to you.

Please make prior arrangements with the Pumpkinfest committee if electricity is needed on Thursday. There will be an additional \$10.00 fee. Otherwise, electricity will not be available until Friday.

Heavy duty electrical cords and power strips are **required** for all vendor booths. (Trailers, canopies, tents, etc.)

Electric heaters are **NOT** permitted. .

Absolutely **NO** vehicles will be permitted on festival grounds after 12:00pm on Friday.

All vendors **MUST** provide their own tables, chairs, and garbage cans with bags for their space. Garbage will be picked up periodically throughout each day of the festival. All cardboard boxes must be flattened and placed in dumpsters.

All vendors should prepare for inclement weather. We ask that all canopies, tents, and trailers are secure.

Vendors are **NOT** permitted to use the logo or name of Pumpkinfest OR the logo or name of "Confluence – Where Mountains Touch Rivers." You must receive written permission from the Pumpkinfest Committee prior to the festival if you would like to use these logos.

Vendors are **NOT** permitted to sell smoke bombs, spray paint, spray foam, any kind of guns (this includes toy guns), projectiles, satanic items, or drug related paraphernalia.

Absolutely **NO** pets, roller blades, skates, skateboards, or bikes will be permitted on festival grounds.

Overnight security will be provided for Friday and Saturday nights from 10:00pm to 6:00am. The Pumpkinfest Committee is **NOT** responsible for fire or theft of any vendor items while on festival grounds.

Gray water may only be dumped in the proper locations. See a committee member for assistance.

By signing the registration form, you agree to abide by the rules and regulations of the Pumpkinfest Committee. Failure to do so will result in immediate expulsion from festival grounds and legal action may be taken against you.

**All registration forms and payment must be received by September 15, 2023. We accept checks or money orders. NO CASH WILL BE ACCEPTED.**

### **Contact Information**

**Vendor Coordinator:** Laura DeHaven (814) 233-9466

**Vendor Mapping:** Kerry Betker (814) 395-5485

**General Information:** Ron Hostetler (814) 395-5793

**Car Show:** Doug Knight (814) 395-3728

**Co-Chairmen:** Todd Suder (724) 366-5590 and Tom Close (814) 395-3837

***www.confluencepumpkinfest.com***